



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE: **C-1**

May 20, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**JESSE OWENS COUNTY PARK
PARKING LOT IMPROVEMENT PROJECT
AUTHORIZE CHANGE ORDERS
SPECS. 6593; C.P. 69226
SUPERVISORIAL DISTRICT 2
4 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

Authorize the Director of Public Works to execute two change orders to
Excel Paving Company for a maximum amount of \$40,000 each.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This action is to obtain Board approval for changes in work to support the timely completion of the projects while avoiding delays and the potential for claims. Two change orders are being issued to replace curb, gutter, sidewalk, and miscellaneous concrete that is deteriorated and is preventing proper drainage of the pavement at the west entrance to the park and the west turn around area. The amount of these change orders exceed the Director of Public Works' delegated authority, as set forth in the Public Contract Code and are necessary to satisfactorily complete the subject project.

Implementation of Strategic Plan Goals

These actions are consistent with the County's Strategic Plan Goals of Fiscal Responsibility and Children and Families Well-Being as it is an investment in public infrastructure and will maintain access to the heavily used recreational facilities at Jesse Owens Park and thereby assure good health and social well-being for children and families.

FISCAL IMPACT/FINANCING

On November 4, 2003, your Board approved a total project budget of \$775,000 and authorized Public Works to adopt, advertise, and award a construction contract. Bids were received on December 4, 2003, and Public Works awarded a contract to Excel in the amount of \$440,056.50. At the time of award, \$107,398 was allocated for change orders and project contingencies. To date, change orders have been executed for a total amount of \$52,210. The estimated total amount for the two recommended change orders is \$78,075. The descriptions and individual estimates are enclosed in Enclosure B.

The remaining \$55,188 and the \$26,608 recommended for reallocation from the consultant services and County services budget categories to the change order budget will be sufficient to pay for these and any future change orders. The Project Schedule and Budget Summary are included in Enclosure A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The subject contract for the construction of public works improvements was awarded by the Director of Public Works to the lowest responsible bidder in accordance with the California Public Contract Code, and your Board's directives.

Section 20137 of the Public Contract Code allows your Board, with a four-fifths vote, to authorize changes to this contract that are less than 10 percent of the original contract amount. These two requested changes are 8.9 and 8.8 percent of the original contract amount, respectively.

ENVIRONMENTAL DOCUMENTATION

On November 4, 2003, your Board found the project to be categorically exempt from the California Environmental Quality Act.

CONTRACTING PROCESS

The contract provides that the contractor be compensated for changes in the work as a result of changes to the original plans and specifications or changed conditions encountered during the course of construction. The costs of each of the changes are based on contract unit prices, time and materials methods, or negotiated under the provisions of the contract specifications. The methods for arriving at the costs of the changes are included in the enclosure.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the requested changes by your Board will ensure the timely completion of work under the respective contract and result in complete and usable facilities.

CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects) and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

JD:dcb

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cc: Chief Administrative Office
County Counsel
Office of Affirmative Action Compliance

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ENCLOSURE A

**JESSE OWENS COUNTY PARK
PARKING LOT IMPROVEMENT PROJECT
AUTHORIZE CHANGE ORDERS
SPECS. 6593; C.P. 69226**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Award Design Contract	03/11/03*	
Execute Design Contract	03/13/03*	
Construction Documents	10/02/03*	
Jurisdictional Approvals	10/21/03*	
Construction Award	12/16/03*	
Construction Start	01/05/04	01/26/04*
Substantial Completion	03/31/04	06/05/04
Final Acceptance	05/05/04	06/20/04

*Actual date

II. PROJECT BUDGET SUMMARY

Budget Category	Current Approved Budget	Impact of This Action	Revised Project Budget
Plans and Specifications			
Basic Design Services	\$ 49,940	0	\$ 49,940
Additional/Reimbursable Services	<u>10,000</u>	<u>0</u>	<u>\$ 10,000</u>
Total Plans and Specifications	\$ 59,940	\$ 0	\$ 59,940
Plan Check and Jurisdictional Approvals	\$ 3,000	\$ 0	\$ 3,000
Construction			
Construction Contract	\$ 440,057	\$ 0	\$ 440,057
Change Order Contingency	\$ <u>44,006</u>	<u>\$ 90,000</u>	<u>\$ 134,006</u>
Total Construction	\$ 484,063	\$ 90,000	\$ 574,063
Consultant Services	\$ 22,147	\$ (15,000)	\$ 7,147
Miscellaneous Expenditures	\$ 2,160	\$ 0	\$ 2,160
Project Contingency	\$ 63,392	\$ (63,392)	\$ 0
County Services	\$ 140,298	\$ (11,608)	\$ 128,690
TOTAL	\$ 775,000	\$ 0	\$ 775,000

May 20, 2004

ENCLOSURE B

**JESSE OWENS COUNTY PARK
PARKING LOT IMPROVEMENT PROJECT
AUTHORIZE CHANGE ORDERS
SPECS. 6593; C.P. 69226**

Project Description:

Replacement of curb, gutter, and sidewalk; repaving of the extension of 98th Street between Western Avenue and the turnaround at the park; repaving of the west-end parking lot; installation of a storm drain system; construction of a new 36-space parking lot adjacent to the west side of the gymnasium; and street lighting.

Changes in Work:

(1) Additional Concrete Improvements	\$39,240.00
(2) Drainage, Grading, and Curb and Gutter Modifications	<u>38,835.00</u>
Total	<u>\$78,075.00</u>

Description of Changes:

(1) Portions of the existing concrete curb, gutter, sidewalk, and driveways near the entrance to the park have deteriorated to the extent that they should be replaced. Replacement of this additional concrete curb, gutter, sidewalk, and driveways will ensure pedestrian safety and adequate drainage for the entire entrance to the park and the swimming pool area.

(2) The turnaround area at the west end of the parking area does not drain properly. Additional grading and modifications to the curb and gutter is necessary to facilitate proper drainage.

The cost for Change Order No. 1 will be based on contract unit prices. The cost for Change Order No. 2 will be based on a combination of contract unit prices and time and material methods as provided in Subsection 3-3 of the contract specifications.

Nine additional working days will be required because of these changes.

Enclosure B
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Revised Contract Amount:

Original contract amount	\$440,056.50
Changes in work previously approved by the Board	52,210.00
Changes in work to be authorized by the Board:	
Change Order No. 1	39,240.00
Change Order No. 2	<u>38,835.00</u>
Revised contract amount	<u>\$570,341.50</u>